



LiveScan: Santa Clara County

Website: <https://www.sccgov.org/sites/sheriff/Pages/livescan.aspx>

- ❑ Choose “Information for Applicants” at the bottom of the page
- ❑ Please read **ALL** information listed on the website regarding appointments, photo identification, etc.
- ❑ Choose “Make an Appointment” at the bottom of the page
 - You will be directed to the application
- ❑ All information requested with an * is required.
- ❑ Use the tab key (not the enter key) to move from box to box.
- ❑ Some boxes have help information available. Point your mouse over the box for help information to appear.
- ❑ Pay close attention to the codes you need to enter.
 - Use the form emailed to you to enter information
- ❑ Select both **DOJ and FBI** options for level of service.
- ❑ When choosing a date & time, times with a red * are taken. Only times with open circles are available.
- ❑ Print a copy of the appointment confirmation page & 3 copies of the applicant profile page and bring with you during your appointment.

If you are not making an appointment through Santa Clara county, please look up your county’s sheriff department to make an appointment.

You can also find a LiveScan service at a UPS, FedEx or Post Office.
Be sure to bring Help One Child’s Request For LiveScan Service Form.



Santa Clara County Locations:

LiveScan Fingerprinting is available at the following locations:

Santa Clara County Sheriff Office

55 West Younger Avenue

San Jose, CA 95110

Open Monday - Friday 7:30 a.m. - 4:00 p.m.

Phone: (408) 808-4760

Payment: Cash or Check ONLY

Santa Clara County Sheriff Office West Valley Station

1601 S. De Anza Boulevard Suite 148

Cupertino, CA 95014

Open Monday - Friday 8:30 a.m. - 4:30 p.m.

Phone: (408) 868-6614

Payment: Cash or Check ONLY

Santa Clara County Sheriff Office South County Substation

80 Highland Avenue, Building K

San Martin, CA 95046

Open Monday - Friday 7:30 a.m. - 4:00 p.m.

Phone: (408) 686-3651

Payment: Cash or Check ONLY

Stanford University Department of Public Safety

711 Serra Street

Stanford, CA 94305

7:30 a.m. to 4:00 p.m., Monday - Friday

Phone: (650) 725-2499

Payment: Cash or Check ONLY